

**RECORD OF PROCEEDINGS
REGULAR MEETING
NOVEMBER 17, 2025**

The Bath Township Board of Trustees met in the Trustee Meeting Room on November 17, 2025 at 4:00pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Elaina Goodrich convened the meeting. Trustees present were Mr. Sean Gaffney, Mrs. Elaina Goodrich, and Mrs. Sharon Troike.

CALL TO ORDER

Mrs. Goodrich called the meeting to order at 4:00pm.

PLEDGE OF ALLEGIANCE

Mrs. Goodrich requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Goodrich welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Goodrich requested, and **Mrs. Troike moved to approve the agenda. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

Report/Recommendations

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2025-01378 through 2025-01385 and payments in the amount of \$72,159.98.**

Included in the payments are the following:

- \$17,500 to Summit Excavating for Septic System installation (Service)
- \$15,102.96 to Environmental Design for site planning at Bath Community Park (Admin)

Mrs. Troike seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **Aye**

Mrs. Goodrich, **Aye**

Mrs. Troike, **Aye**

MOTION PASSED

2. Fiscal Officer Tuttle recommended, and **Mrs. Troike moved to transfer \$14,184.00 from the 101 General Fund, Sale of Used Equipment revenue account to be distributed as follows: \$3,609.00 to 212 Parks Fund, Sale of Used Equipment revenue account and \$10,575.00 to 204 Road and Bridge Fund, Sale of Used Equipment revenue account. This is to reimburse these funds for their sales of used equipment in October 2025. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
3. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to execute the agreement between Summit County and Bath Township for the 2025 Cuyahoga Valley National Park PILOT program and accept the PILOT payment of \$111.05. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
4. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve meeting minutes for the October 20, 2025 and November 6, 2025 Regular Meetings. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
5. Fiscal Officer Tuttle requested the Trustees consider Resolution 2025-41 Request for Advance of Taxes. **Mr. Gaffney introduced the following resolution and moved to its adoption:**

**RESOLUTION 2025-41
REQUEST FOR ADVANCE OF TAXES
ASSESSED AND COLLECTED FOR AND IN BEHALF
OF BATH TOWNSHIP FOR TAX YEAR 2025/COLLECTION YEAR 2026**

WHEREAS, pursuant to Ohio Revised Code §321.34 a request for an advance of taxes assessed and collected for and on

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behalf of Bath Township is in order for tax year 2025 payable in collection year 2026; and,

WHEREAS, the Township Fiscal Officer has notified the Board of Trustees that an annual resolution is required to be on file with the Summit County Fiscal Officer.

NOW THEREFORE BE IT RESOLVED, that the Bath Township Board of Trustees requests an advance of collection of taxes assessed and collected for and on behalf of the township, which shall be held and treated as an advance payment on collection of taxes due the township as provided by law.

FURTHER, that the Fiscal Officer be directed to request said taxes throughout the course of the year and to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses when applicable.

Mrs. Troike seconded the motion, discussion and Roll called:

Mrs. Goodrich, **Aye**
Mrs. Troike, **Aye**
Mr. Gaffney, **Aye**

Resolution Adopted

6. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

Report/Recommendations

1. Chief Sinopoli recommended and **Mrs. Troike moved to approve the change of status for Sue Bartlett, Administrative Assistant/Records Custodian, from full-time to part-time status of January 1, 2026. The change in status, as outlined in the Bath Township Organizational and Personnel Policy, requires a one-year probationary period. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
2. Chief Sinopoli recommended and **Mr. Gaffney moved to approve the Police Agreement/MOU between the Bath Township Police Department and The Cleveland Clinic. This is our first MOU agreement with The Cleveland Clinic. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

FIRE CHIEF ROB CAMPBELL

Report/Recommendations

1. Chief Campbell recommended, and **Mrs. Troike moved to approve the hire of part-time firefighter/paramedic Daniel Biltz effective November 17, 2025. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
2. Chief Campbell recommended, and **Mr. Gaffney moved to approve the price increase for the Med Unit in the amount of \$7,505.33. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

SERVICE DIRECTOR CAINE COLLINS

Report/Recommendations

1. Service Director Collins recommended, and **Mrs. Troike moved to hire Davis Pickett for the position of Part-Time Service Personnel, effective November 18, 2025, at the hourly rate of \$20.00, in accordance with all the rules and regulations of Bath Township and a one-year probationary period. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
2. Service Director Collins recommended, and **Mr. Gaffney moved to enter into a three-year maintenance agreement with Generator Systems for the Service Building Generator, in the total amount of \$3,959.30. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

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3. Service Director Collins recommended, and **Mrs. Troike moved to enter into a one-year agreement with Aqua Doc for the 2026 Pond Management Program, in the amount of \$720.00. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
4. Service Director Collins recommended, and **Mr. Gaffney moved to enter into a one-year agreement with Janco Service Industries for cleaning services for Bath Township facilities at the cost of \$3,456.00 per month. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**
5. Service Director Collins recommended, and **Mrs. Troike moved to enter into a one-year agreement with Davis Water Treatment for the service, maintenance and testing of the Bath Township facility water system. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

PARKS DIRECTOR JEFF FRANCE

Report/Recommendations

1. Parks Director France recommended, and **Mr. Gaffney moved to enter a contract with ICR Electric Inc. to install a new electrical panel at Bath Community Park. The total project will not exceed more than \$14,000.00. Mrs. Troike seconded the motion. All Ayes. Motion passed 3-0.**

PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK

No Report/Recommendations

ADMINISTRATOR VITO F. SINOPOLI

No Report/Recommendations

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

1. **Mrs. Troike moved to renew the Township Administrator employment agreement for Vito Sinopoli through December 31, 2028. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

COMMUNITY UPDATES

Summit County Engineer, Alan Brubaker, and his staff provided updates on their departments progress in 2025.

FUTURE TRUSTEE MEETINGS AND EVENTS

Board of Zoning Appeals	November 18, 2025, 7:00pm	Trustee Meeting Room
Parks Board	November 20, 2025, 4:30pm	North Fork Preserve of Bath
Board of Trustees Special Meeting (Bill Pay)	November 24, 2025, 9:30am	Trustee Meeting Room
Appearance Review Commission	December 1, 2025, 5:00pm	Trustee Meeting Room
Discover Bath Barns	December 9, 2025, 5:00pm	Trustee Meeting Room
Zoning Commission	December 11, 2025, 5:00pm	Trustee Meeting Room
Settlement Meeting	December 15, 2025, 9:30am	Trustee Meeting Room
Water and Sewer District Board	December 15, 2025, 6:00pm	Trustee Conference Room
Board of Trustees Meeting	December 15, 2025, 6:30pm	Trustee Meeting Room
Board of Zoning Appeals	December 16, 2025, 7:00pm	Trustee Meeting Room
Special Meeting (Bill Pay)	December 22, 2025, 9:30am	Trustee Meeting Room

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

CITIZEN'S COMMENTS

1. James McClellan of 1026 Rambling Way, discussed traffic safety in Bath Township and requested traffic safety townhall meeting with the Summit County's Engineer's Office.
2. James Long of 4328 Everett Rd, discussed concrete bags used for landslide on Cleveland Massillon Rd.
3. Scott Eller of 1089 N Medina Line Rd discussed the intersection of Granger and Medina Line Rd and traffic concerns within Bath Township.
4. Jeff Kerr of 2249 Rock Creek asked about funding for the county and asked if the township could help

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supplement this.

5. Kathy Damitz of 1063 Ghent Rd spoke against the Overlay district and mentioned difficulty navigating the website.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 5:23pm.

Elaina E. Goodrich, President
Bath Township Board of Trustees

Sharon A. Troike, Vice President
Bath Township Board of Trustees

Sean F. Gaffney
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: November 17, 2025
Bath Township Board of Trustees

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